

# Labour Service Form

<b>SHOW</b>	TOTAL HEALTH 2013	<b>DEADLINE DATE</b>	March 21, 2013
<b>LOCATION</b>	Metro Toronto Convention Centre	<b>SHOW DATES</b>	April 5-7, 2013
<b>COMPANY</b>			<b>BOOTH #</b>
<b>ADDRESS</b>			
<b>CITY</b>		<b>PROV / STATE</b>	<b>POSTAL/ ZIP</b>
<b>CONTACT</b>		<b>TITLE</b>	<b>EMAIL</b>
<b>TEL</b>		<b>EXT</b>	<b>FAX</b>

**\*\*CREDIT CARD AUTHORIZATION MUST BE SUBMITTED WITH THIS SERVICE\*\***

- Labour rates are charged per labourer per hour in half hour increments.
- A minimum charge of one hour per labourer is applicable.
- If Stronco supervision is required, add 25% to the total labour cost (minimum charge \$25).
- A 25% surcharge is applicable on onsite orders.

RATES			
<b>REGULAR TIME</b>	Mon - Fri	8:00 a.m. – 4:00 p.m.	\$80.50 / hour / man
<b>OVERTIME</b>	Mon – Fri	4:00 p.m. – 6:00 p.m.	\$120.75 / hour / man
	Sat – Sun	8:00 a.m. – 4:00 p.m.	
<b>DOUBLE TIME</b>	Mon – Fri	After 6:00 p.m.	\$161.00 / hour/ man
	Sat – Sun All Holidays	After 4:00 p.m.	

INSTALLATION LABOUR ***Exhibitor must report to Stronco Service Desk to receive labour***			
Date Required _____	Start Time Required _____	<input type="checkbox"/> A.M. <input type="checkbox"/> P.M.	
_____ x _____ = _____	_____ x _____ = _____	_____ = \$ _____	<b>Total</b>
<b>SUPERVISION</b> (Note: If Exhibitor is supervising labour, the Exhibitor must check labour in and out at the Stronco Service Desk.)			
<input type="checkbox"/> Exhibitor Supervised <small>*Exhibitor must be present to supervise</small>	Exhibitor Contact Name _____	<input type="checkbox"/> Stronco Supervised <small>*Exhibitor does not need to be present</small>	\$ _____ Add 25% (\$25 min)
<b>DELIVERY INFORMATION</b>			
Carrier _____	Delivery Date _____	Delivery Time _____	<input type="checkbox"/> A.M. <input type="checkbox"/> P.M.
<b>EXHIBIT INFORMATION</b>			
Set up drawings/photos required: <input type="checkbox"/> YES <input type="checkbox"/> NO	Set up drawings/photos attached: <input type="checkbox"/> YES <input type="checkbox"/> NO		

DISMANTLE LABOUR ***Exhibitor must report to Stronco Service Desk to receive labour***			
Date Required _____	Start Time Required _____	<input type="checkbox"/> A.M. <input type="checkbox"/> P.M.	
_____ x _____ = _____	_____ x _____ = _____	_____ = \$ _____	<b>Total</b>
<b>SUPERVISION</b> (Note: If Exhibitor is supervising labour, the Exhibitor must check labour in and out at the Stronco Service Desk.)			
<input type="checkbox"/> Exhibitor Supervised <small>*Exhibitor must be present to supervise</small>	Contact Name _____	<input type="checkbox"/> Stronco Supervised <small>*Exhibitor does not need to be present</small>	\$ _____ Add 25% (\$25 min)
<b>PICK-UP INFORMATION</b>			
Carrier _____	Pick-up Date _____	Pick-up Time _____	<input type="checkbox"/> A.M. <input type="checkbox"/> P.M.

PAYMENT	
Note: You must complete a credit card authorization form if you are paying by cheque.	
<input type="checkbox"/> VISA <input type="checkbox"/> MC <input type="checkbox"/> AMEX <input type="checkbox"/> CHQ	<b>SUB TOTAL</b>
	<b>13% HST</b>
	<b>TOTAL</b>
CARD NUMBER _____	EXPIRY DATE _____
I have read and understand the Terms & Conditions of my agreement with Stronco. <span style="float: right;">HST# R129612164</span>	
CARD HOLDER _____	SIGNATURE _____ DATE _____
<b>TERMS &amp; CONDITIONS</b> This order is placed with the specific understanding that we hereby release STRONCO DESIGNS INC, its employees and/or agents from all liability for loss, theft and/or damage of or to our merchandise and property, no matter how caused, and that we have insured all such properties being handled. This charge is only for duration of show, any shipments brought back to our warehouse will be subject to charges.	<ul style="list-style-type: none"> <li>• No cheques will be accepted on-site.</li> <li>• If exhibitor is supervising labour, the Exhibitor must check labour in and out at the Stronco service desk.</li> <li>• Stronco reserves the right to change Labourers and/or rates as shifts change.</li> <li>• All claims/discrepancies must be settled within one week of show closing.</li> <li>• Uncancelled labour will be charged a minimum fee of 1 hour per labourer.</li> <li>• Actual totals and amounts will be adjusted according to final hours.</li> </ul>

J39880  
04-27-10+15/35

